Enrichment Grants
Continuing Studies
Professional Development
Grants for Faculty

The University of the Arts Continuing Studies Enrichment Grants provide opportunities for Continuing Studies instructors to participate in classes and workshops, attend residences and explore artistic interests to enrich their personal creative work and teaching methods.

Funding for these grants is provided by the University of the Arts.
Applying

The University of the Arts Division of Continuing Studies is pleased to provide a limited number of Enrichment Grants to instructors teaching in the Division of Continuing Studies, including Continuing Education, Pre-College Programs and the Professional Institute for Educators.

Grants have been made available due to the generosity of the University of the Arts.

**Deadline:** All applications must be postmarked by January 31, 2012.

The Enrichment Grants will provide opportunities for Continuing Studies instructors to participate in classes or workshops, or explore artistic interests to enrich their personal creative work and teaching methods. Grant amounts will vary between $500 – $2,000. Each recipient will be asked to complete a follow-up outreach component.

**Who is eligible to apply:**
Current Continuing Studies instructors who have not previously received a professional development grant from the Division of Continuing Studies. Applicants must have taught for either Continuing Education, Pre-College Programs or the Professional Institute for Educators during the current academic year or recent summer and have taught for a minimum of three semesters. Only faculty who do not hold a full-time position at any institution of higher education are eligible.

**All applicants must submit the following:**
- Complete Application and Budget Forms
- Curriculum Vitae, which should include exhibitions, performances and residencies
- Portfolio
  MUST be clearly labeled and submitted in one of the following formats:
  - 5-10 images on CD
  - Performance on DVD
  - Film/Video sample on DVD
  - Writing sample of 5-10 pages total
- Teaching sample - student work, video clip, etc.
- Documentation of course/workshop/residency (brochure, web information, etc.)

**Submitting Your Application:**
*Mail or Fax Application to:* Sarah Pater
Continuing Studies
The University of the Arts
320 S. Broad Street
Philadelphia, PA 19102
Phone: 215.717.6370
Fax: 215.717.6538

**Walk-in Application**
Grant applications may be hand-delivered to the Continuing Studies office during regular office hours (Monday through Thursday, 9AM to 8PM and Fridays, 9AM to 5PM). The Division of Continuing Studies is located at 211 South Broad Street, at the corner of Broad and Walnut Streets in room 901.

**The Next Step: After Application**
After we have received your application, it will be reviewed by a committee selected by the Division of Continuing Studies in mid-February. All applicants will be notified of their grant status as of March 15, 2012.

All proposed projects must be completed by December 31, 2012.

**Important Dates:**
- Application deadline: January 31, 2012
- Application review: Mid-February, 2012
- Applicants notified: March 15, 2012
- Project Completion Deadline: December 31, 2012
Your application will not be considered if you fail to complete this application completely and accurately.

Last Name         First Name            Middle Initial

Address          Apt #           City                            State             Zip

Home Phone        Cell Phone       Email Address

CS program(s)/course(s) taught (include year)

Name of class/workshop/residency

Dates of class/workshop/residency         All projects must be completed by December 31, 2012

Location of class/workshop/residency

Brief description of class/workshop/residency

Amount of Grant Request

$500 - $2,000

Please respond to the following on separate sheets, to be included with your application materials. Your responses should be no longer than two typed pages.

• Describe, in detail, the class/workshop/residency in which you intend to participate.

• Describe your goals in partaking in this class/workshop/residency and how the Continuing Studies Enrichment Grant would help you to meet these goals.

• Describe how this grant will impact your teaching.

• All grant recipients are asked to complete a follow-up outreach component. Please describe what you plan to contribute (performance, exhibition, new course proposal, etc.), were you to receive a grant.
Please complete the following budget information as applicable for your proposed project/class/residency. Please list each item, cost, and description.

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Check List

Please note that incomplete applications will not be reviewed. Enclose all required documents in one application. Please include the following:

Name:

☐ Completed Application Form including attached two-page description, goals and impact of participation in planned endeavor.

☐ Completed Budget Form.

☐ Curriculum Vitae (including exhibitions, performances, residencies and other professional accomplishments).

☐ Digital Portfolio, Performance, Film/Video Sample, or Writing Sample.

☐ Teaching Sample (student work, video clip, etc.).

☐ Documentation of course/workshop/residency (brochure, web information, etc.).

I certify the information given in this application is complete and accurate. I hereby grant permission to the University of the Arts to release and share information to the public concerning my achievements as well as images of myself and my work. If I am to receive a Continuing Studies Enrichment Grant I agree to abide by the established rules and regulations and accept the obligations imposed upon me.

Signature          Date