



The University of the Arts
Professional + Adult Programs

Request for Act 48 Submission to Harrisburg

You must complete and sign this request form and return it to the Professional Institute for Educators (PIE) program office to have your completed hours reported to the Pennsylvania Department of Education (PDE).

All Act 48 posting to the state occurs at the end of each month after the request form is received and final grading for coursework is complete.

Date of Request: _____

- **PA Professional Personnel ID:** _____
Students must supply their unique PA Professional Personnel ID number in order to have their course credit posted. Students can log in to the PA Department of Education website (www.education.pa.gov) to obtain this ID number.

First Name: _____ Last Name: _____

Home Address: _____

City: _____ ST: _____ ZIP: _____

Email: _____

Day Phone: _____ Evening Phone: _____

Course Information:

Sem/Yr _____ Course # _____ Course Title _____

Sem/Yr _____ Course # _____ Course Title _____

Signature: _____

Return to:

The Professional Institute for Educators | The University of the Arts
320 S. Broad Street, Philadelphia, PA 19102
Fax: 215.717.6538 | Phone: 215.717.6092 | Email: pie@uarts.edu