

**University of the Arts**  
**Summer Session 2018**  
**Sibelius Music Notation**  
**Vincent Leonard – Course Author and Facilitator**  
Email: unvl@comcast.net

**Accessing the Online Course Materials**

All materials for the course will be posted on the Schoology (www.schoology.com)

If you do not already have a Schoology account, you will need to set one up to access the course materials. The site is free.

The Schoology access code for the course is: C5DRP-HHZ9M

Enter the access code when creating your account.

If you already have an account, log in and select the Courses dropdown menu in the top menu. Click Join at the bottom of the menu, then enter the code.

This is my personal Schoology account created for my West Chester University class, hence the West Chester University of Pennsylvania text you will see when you log in. Rest assured you are in the right place. The course is labeled “U Arts Sibelius Music Notation Summer 2018 Section 1”.

**Course Learning Objectives**

Students should learn and be able to demonstrate:

1. Input notation using the mouse, and computer keyboard (MIDI keyboard optional but recommended).
2. Edit, modify, and customize your scores and parts.
3. Scan music and import MIDI files.
4. Score and compose your own examples of specific interest to you.
5. Share your Sibelius files with others via various methods.
6. Use plug-ins and apply special aspects of Sibelius.
7. Use a variety of methods to solve questions and problems in Sibelius.

**Course Calendar**

*Week 1:*

Topic 1 Sibelius Overview & Creating a Lead Sheet with Ties

*Week 2:*

Topic 2: Entering Chords, and Lyrics

Topic 3: Entering Rehearsal Marks, Time and Key Signatures

*Week 3:*

Topic 4: Real-Time Entry

Topic 5: Multi-stave scores and Worksheets

*Week 4:*

Topic 6: Polyphony (Layes), Rhythm Section Notation

*Week 5:*

Topic 7: Polyphony Part II, Non-pitched Percussion, Drum Set and Page Formatting

*Week 6:*

Topic 8: Small Ensemble Score, Score and Part Page Layout

Topic 9: Music Scanning, Guitar Notation

*Week 7:*

Topic 10: Score Playback, The Mixer, Audio, Pro Tools and ReWire

Topic 11: Scoring to Video, Importing Audio and Plug-ins

*Week 8:*

Topic: 12 Graphics, File Exchange Formats, Scorch and iPad Apps

### **Instructional Materials**

Required software: Students must have Sibelius 7, 7.5, 8 or Ultimate in order to participate in this course. You cannot use Sibelius First or the free 30 day trial version.

Optional textbook: *Sibelius7 Music Notation Essentials* (Avid Learning Series)

by James Humberstone

ISBN-13: 978-1133788829

(This is a suggested reference book with some additional reading. It is not required for coursework. Kindle version is acceptable.)

### **Course Interaction**

Students are expected to engage in regular interaction with the instructor and their classmates throughout this online course. Interaction is required both synchronously and/or asynchronously via a variety of formats in each and every lesson. Students are expected to use the internal private message feature in Schoology when communicating privately with the instructor. Students will also receive weekly announcements and posts in the Updates section of the course where they can reply with questions and/or comments. Students are encouraged to post questions for the class in the Updates area. During the course, students will engage in a weekly discussion, workshop, and assignment, posed by the instructor. Posting and responding to posts by other class members is a course expectation and requirement. The instructor will actively moderate discussion questions and interact with students on a weekly basis.

I want everyone to have ample opportunity to learn the course material. Consequently, I'm not super strict on assignment due dates because I understand how a busy life, family, and a day job can interfere with your studies. However, I must set down some guidelines to encourage timely participation, which is key in this online course format. Here are the specifics:

- An assignment handed in a week late will be automatically docked one letter grade. (For example, from an A down to a B.)
- An assignment handed in two weeks late will be automatically docked two letter grades. (For example, from a B down to a D.)
- An assignment handed in more than three weeks late will not receive credit. (There are no exceptions to this rule because three weeks is ample time to get your work in. If you are experiencing extenuating circumstances, please send me a message and we can discuss options at that time.)
- Assignments handed in more than one week after the last week of class will not receive credit. (Exceptions to this rule may be granted in the case of illness or a death in the family.)

You may have one "do-over" per assignment and it must be submitted within one week of the time that I posted the grade for that assignment. If your do-over reflects a better understanding of the lesson, I will re-grade the assignment. Again, you must turn in your revised assignment within a week of receiving the grade for your original assignment or it will not be eligible for a re-grade. Assignments that are handed in more than two weeks late to begin with are not eligible to be

resubmitted.

If you ever find yourself stuck on an assignment and lagging behind, try perusing your classmates' assignments and my responses to their posts. You will often find helpful hints and suggestions about how to complete the assignment, what to look out for, and what I'm looking out for when I'm grading the assignment. This is a special bonus of this online environment, where you can review my comments on your classmates' assignments before posting your own assignment.

The key to success is regular study time and staying in communication with me if you have any problems or questions.

### **Grades will be based on**

- Weekly Assignments: 50%
- Participation in class discussion posts: 50%
- (Class Chats are optional)

### **Grading Scale**

- A = 90-100
- B = 80-89
- C = 70-79
- D = 60-69
- F = 59 & below

### **Academic Honesty**

Students are expected to maintain the highest standards of integrity in their academic work. Failure to do so will jeopardize a candidate's success in the program. Examples of academic dishonesty include:

- Presenting another's words, music, or concepts as your own by failing to acknowledge or properly cite the source.
- Communicating or receiving answers or information to/from another in a testing situation.
- Consulting notes or any other source of answers/information in a testing situation, unless the instructor authorizes such access.
- Making available or accessing tests or quizzes from current or previous classes unless explicitly authorized by the instructor.
- Bringing, by any means, answers or information into a testing situation except as explicitly authorized by the instructor.
- Collaborating or turning in jointly produced work on any test or assignment that is intended to reflect individual effort.

### **Plagiarism**

Plagiarism means taking someone else's words, ideas, data or work and presenting them as your own. This could mean an exact duplication of someone else's work without proper citation of the source, or it could mean you present it with only small changes and do not cite the source.

Plagiarism can occur in art, music, literature, or technology – really in any area of intellectual work.

All work submitted should be properly credited to the original source of the information or idea whether the source is a book, Internet site, article, or any other medium. In written work, quotation marks or block indentations show direct quotations and the source must be cited. If information that is not common knowledge is paraphrased or summarized from a source, that source (including websites) must be cited. Failure to do so in academic assignments represents cheating and carries the appropriate penalties.

No candidate should expect to receive a passing grade on any test or assignment that reflects

dishonesty or academic irregularity. Cheating in any form may result in failure of the class and academic expulsion.

**Disability Statement**

If a student has a disability which might interfere with that student's ability to function in this course it is the responsibility of that student to notify the instructor at the beginning of the course